



**SOUTH LONDON
WASTE PARTNERSHIP**

South London Waste Partnership Joint Committee Agenda

Tuesday 4 December at 6:30pm, Merton Civic Centre

Membership

London Borough of Croydon

Councillor Stuart Collins – Deputy Leader and Cabinet Member for Clean Green Croydon

Councillor Stuart King – Cabinet Member for Environment, Transport & Regeneration (Job Share)

Substitutes: Councillors Muhammad Ali and Nina Degradis

Royal Borough of Kingston upon Thames

Councillor Hilary Gander - Portfolio Holder for Environment & Sustainable Transport

Councillor Liz Green – Leader of the Council

Substitutes: Councillors Dave Ryder-Mills and Malcolm Self

London Borough of Merton

Councillor Martin Whelton - Cabinet Member for Regeneration, Housing and Transport

Councillor Mike Brunt - Cabinet Member for Environment & Street Cleanliness

Substitutes: Councillors Mark Allison and Nick Draper

London Borough of Sutton

Councillor Manuel Abellan - Chair of the Environment and Neighbourhood Committee

Councillor Richard Clare – Vice-Chair of the Environment and Neighbourhood Committee

Substitute: Councillor Steve Penneck

This is a public meeting and attendance by the public is encouraged and welcomed. For more information about the agenda or to submit a question (by 12pm on the day before the meeting) please contact democratic.services@merton.gov.uk or telephone [0208 545 3357](tel:0208 545 3357). Questions will be taken at the discretion of the Chair. All Press contacts: communications@merton.gov.uk, 020 8545 3181

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South London Waste Partnership Joint Committee Agenda

4 December 2018

- | | | |
|----|--|---------|
| 1 | Welcome and Introductions | |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interest | |
| 4 | Minutes of the Previous Meeting | 1 - 6 |
| 5 | Phase A & B Contract Report | 7 - 18 |
| 6 | South London Waste Partnership Budget Update | 19 - 20 |
| 7 | Draft 2019/20 Budget | 21 - 24 |
| 8 | Communications Update | 25 - 30 |
| 9 | Risk Report | 31 - 34 |
| 10 | Any Urgent Business | |
| 11 | Date of the next Meeting | |

*The next meeting will be held on Tuesday 2 April 2019 at
6.30pm at Merton Civic Offices.*

Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. If members consider they should not participate because of a non-pecuniary interest which may give rise to a perception of bias, they should declare this, withdraw and not participate in consideration of the item. For further advice please speak with the Assistant Director of Corporate Governance.

Agenda Item 4

All minutes are draft until agreed at the next meeting of the committee/panel. To find out the date of the next meeting please check the calendar of events at your local library or online at www.merton.gov.uk/committee.

SOUTH LONDON WASTE PARTNERSHIP JOINT COMMITTEE

11 SEPTEMBER 2018

(6.39 pm - 7.38 pm)

PRESENT

London Borough of Croydon

Councillor Stuart Collins – Deputy Leader and Cabinet Member for Clean Green Croydon

Councillor Stuart King – Cabinet Member for Environment, Transport & Regeneration (Job Share)

Royal Borough of Kingston upon Thames

Councillor Hilary Gander - Portfolio Holder for Environment & Sustainable Transport

London Borough of Merton

Councillor Mike Brunt - Cabinet Member for Environment & Street Cleanliness

Councillor Nick Draper – Cabinet Member for Community and Culture

London Borough of Sutton

Councillor Manuel Abellan - Chair of the Environment and Neighbourhood Committee

Councillor Richard Clare – Vice-Chair of the Environment and Neighbourhood Committee

1 WELCOME AND INTRODUCTIONS (Agenda Item 1)

The Chair welcomed all present.

Note: The meeting was inquorate pending the arrival of Councillor Gander. During this period Members agreed to delay the start of the meeting pending her arrival. At 18.39 members resolved to start the meeting and discussed the items and views on items to be noted or recommendations adopted. When Councillor Gander arrived the items were reviewed and resolutions to note or agree recommendations were agreed as appropriate and the minutes were also signed and agreed.

2 APOLOGIES FOR ABSENCE (Agenda Item 2)

Apologies for absence were received from Councillor Martin Whelton. Councillor Nick Draper attended as substitute.

3 DECLARATIONS OF INTEREST (Agenda Item 3)

There were no declarations of interest.

4 MINUTES OF THE PREVIOUS MEETING (Agenda Item 4)

RESOLVED: That the minutes of the meeting held on 13 June 2018 were signed and agreed as an accurate record subject to the following amendment:

- That the date of the next meeting be amended to Tuesday 4 December 2018 not Wednesday 5 December as originally minuted.

5 PHASE A & B CONTRACTS UPDATE (Agenda Item 5)

Annie Baker, Strategic Partnership Manager presented the report.

It was highlighted under Contract 1:

- There had been a small decrease in residual waste of 2.4% which would continue to be monitored closely.
- The contract continued to operate effectively.

Contract 2:

- All reconfigurations at the HRRCs (Household Re-Use and Recycling Centres) had been completed although there was the potential for further changes in the future.
- There were positive results received from the satisfaction surveys with the target of 80% satisfaction consistently exceeded and an increase in the satisfaction with queueing times.
- The recycling performance at the majority of the sites was above the 70% target.

Contract 3 was meeting expectations.

In regards to Phase B (Construction of the Energy Recovery Facility) the Strategic Partnership Manager advised that expected completion was at the end of October 2018 and was currently receiving waste for testing as part of the commissioning phase which continued to go well. A further update would be brought to the next meeting.

Members discussed the high satisfaction rates and advised that they had received positive feedback regarding helpful staff at the HRRCs and requested that this was passed on the staff there.

Members noted that the number of responses to the surveys had decreased during the last period and queried whether officers could be confident that these responses were representative. The Communications Advisor responded that Veolia had advised that there were a number of repeat users at the sites who were therefore less likely to fill out the survey again, however the number of respondents was still fairly high. This would be reviewed as to whether there needed to be a rest period before restarting the surveys.

Members expressed that they wanted to work together to reduce the size of landfill bins and increase recycling and to share information between boroughs to ensure that the positive points from each rollout would be shared.

Councillor Abellan stated that Sutton had seen a 13% point increase in recycling rates and hopefully this would be reflected across the partnership with the roll-outs across the other Boroughs.

Members asked if there were any plans to further reduce the amount of food waste going to disposal overall. The Strategic Partnership Manager responded that often food waste amounts would peak and then diminish, possibly as it became evident to residents how much food they were disposing of, however the only way to get information on how much food waste is being put into the residual waste bins would be through detailed waste audits. It was suggested that the rollout would need to take place first and then the amounts of waste still not being recycled or disposed of through the correct streams could be assessed.

RESOLVED: that members noted the contents of the report and commented on any aspects of the performance of the Partnerships Phase A and B contracts.

6 GOVERNANCE REVIEW (Agenda Item 6)

The Strategic Partnership Manager presented the report and outlined the various options that were available to the Committee as detailed within the report.

Members expressed that it was vital to have some form of collective scrutiny when looking at performance and also awarding any future contract and that Veolia needed to be held formally to account and that it needed to be made clear that it was always under review. Members expressed that this should be looked at collectively as the view would be stronger as 4 boroughs together.

Councillor Collins proposed that the Committee agree options 2 and 3 as detailed within the report and this was seconded by Councillor Abellan.

RESOLVED: That members agreed:

- to work both informally and formally within the existing remit of the Committee to assist the Boroughs by offering non-binding guidance on waste management as a whole, and by commissioning comprehensive annual reports analysing the overall performance of the Partnership's various contracts; and
- to defer consideration of the remit of the Joint Committee until 2020 at the earliest so that it would be ancillary to borough decisions about the extension or otherwise of the current waste collection and street cleansing contract.

7 BUDGET UPDATE (Agenda Item 7)

Michael Mackie, Finance Officer presented the report, noting that there were no variations to report.

RESOLVED: That the report was noted.

8 DRAFT 2019/20 BUDGET (Agenda Item 8)

Michael Mackie, Finance Lead presented the report advising that the Committee was required to produce a draft by 31 October and the draft would then be considered by each of the individual boroughs before being brought back to the Committee to agree.

The Finance Lead noted there was a £92k increase from 2018/19, advising that this allowed for the pay increases of staff of 2% as part of the national pay award, as well as £40k for a residents survey and this increase would also fund a proposed new role of Waste Strategy Officer which was currently subject to the approval of a Business Case. It was noted this would be removed should the business case not be agreed.

Members raised that this amounted to an increase of nearly 13% and requested that a further breakdown of costs be provided to the Committee.

The Finance Lead advised that the budget decision itself would be taken at the next Committee meeting in December 2018 and further detail would be included in the next report.

Members advised that the recommendation in the report stated to agree the draft budget and requested that the wording be amended to agree that the draft budget, after being considered by each Boroughs Finance Directors, would be brought back to the Committee at the next meeting for approval.

It was therefore

RESOLVED: that members agreed that the draft budget be circulated to each of the 4 boroughs in consultation with finance directors for agreement at the next meeting.

9 COMMUNICATIONS UPDATE (Agenda Item 9)

John Haynes, Communications Advisor presented the report, providing an update on Communications and Engagement activities for the Phase A and B contracts.

The Communications Advisor gave an update on the Plastic Planet targeted social media campaign, advising that this had gone live in 3 of the 4 Boroughs (with Croydon to go live on 20 September so as not to interrupt the rollout communications) and this was performing well having been viewed 44,000 times by 18,000 individuals, with 14,000 viewing for 10 seconds or more (the advert in its entirety) which amounted to a cost of 3p per view.

In regards to Phase A Section 3 the customer satisfaction surveys were continuing and information signs advising how bulky materials were dealt with were being installed shortly.

In regards to Phase B, the Communications Advisor stated that he was working closely with Viridor regarding the communications to be provided once the facility was operational and further details were provided within the report. It was noted that guided tours would be available of the facilities with a minimum of 12 per year and that school visits were encouraged and would be facilitated.

The Communications Advisor advised that Viridor are required to hold annual meetings of the Community Liaison Group once the facility was operational however these meetings would continue to run quarterly for the first year of operation.

Members expressed that the partnership needed to be accountable to show where recycling goes once collected and that this needed to be explained.

Members raised emissions monitoring data and asked how and where this was measured. The Communications Advisor advised that reassurance did need to be provided about where recycling was being sent and responded that emissions data was measured on site and that the Environment Agency had access to this data 24 hours a day and would monitor this and they currently provided this information to the public on request.

Members asked if the data could be made available on the SLWP website or through individual boroughs and officers undertook to explore the resource implications of this.

Members discussed single-use plastics and noted that Kingston and Sutton had passed motions recently regarding their usage and Merton were also looking at this subject. Members agreed it would be useful to work together and share information in this regard.

RESOLVED: that the Committee noted the report and commented on any aspects of communications and engagement activities relating to the Phase A and B contracts.

10 ANY URGENT BUSINESS (Agenda Item 10)

There was no urgent business.

11 EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 11)

RESOLVED: That the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 Schedule 12A of the Local Government Act 1972.

12 RISK REGISTER (Agenda Item 12)

The risk register was reviewed.

13 DATE OF THE NEXT MEETING (Agenda Item 13)

The next meeting will be held on Tuesday 4 December 2018 at Merton Civic Offices at 6.30pm.

Signed:..... Date:
Chair



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: December 2018

Report of: SLWP Management Group

Author(s):
Annie Baker, Strategic Partnership Manager

Chair of the Meeting:
Councillor Brunt, Chair SLWP Joint Waste Committee

Report title:

Phase A & B Contract Management Report

Summary:

This report provides Joint Waste Committee with an update on the performance of the three Phase A Contracts applicable to the South London Waste Partnership:

- Contract 1 - Transport and Residual Waste management
- Contract 2 - HRRC services - HRRC site management and material recycling
- Contract 3 - Marketing of recyclates and treatment of green and food waste

This report provides performance data for the period 1st April 2018 until 30th September 2018.

This report also provides Joint Waste Committee with an update on the Phase B Contract.

Recommendations:

Joint Waste Committee is asked to note the contents of this report, and comment on any aspects of the performance of the Partnership's Phase A & B contracts.

Background Documents:

Contract Performance Monitoring updates have been presented to the Joint Waste Committee since 22 July 2010. The most recent reports were presented at the meeting in September 2018 by the Strategic Partnership Manager, Annie Baker.

PHASE A BACKGROUND

- 1.1. Contract 1 is operated by Viridor Waste Management Ltd and includes the bulk haulage of material and the disposal of residual waste.
- 1.2. Contract 2, the HRRC service is operated by Veolia (ES) (UK) Ltd. The contract commenced on the 1st October 2015 and includes the management of the 6 Partnership HRRC sites in addition to the marketing of recyclates collected at each of the sites.
- 1.3. Contract 3 is operated by Viridor and includes the marketing of recyclates and the treatment of green and food waste.
- 1.4. The London Boroughs of Croydon, Sutton and Merton direct deliver kerbside collected residual waste and organics into the Beddington site, operated by Viridor. Merton also deliver kerbside recycling to Beddington, whilst Sutton delivers kerbside recycling to both Beddington and Veolia under a separate contract, and Croydon deliver all recycling to Veolia.
- 1.5. The Royal Borough of Kingston (RBK) direct delivers kerbside collected waste, organics, and recyclates into the Kingston Villiers Road Waste Transfer Station (WTS). Viridor operate Villiers WTS and related bulk haulage services on behalf of RBK under Contract 1.

2. PERFORMANCE DETAIL

2.1. Contract 1: Transport and Residual Waste Management (Viridor Waste Management Limited)

- 2.1.1. Under Contract 1 for the period being reported, 1st April 2018 until 30th September 2018, the Partnership managed just over 109,000 tonnes of residual waste. This shows a 3.2% drop in waste (3,607 tonnes) when the data is compared to the same period last year. Please see Appendix A table 1a for further detail.
- 2.1.2. Landfill Diversion: Viridor has diverted just over 23,000 tonnes of residual waste from landfill via the Lakeside ERF during the period being reported. This equates to a 21% diversion from landfill for the Partnership. Viridor have direction on which boroughs' waste is diverted to Lakeside, largely determined by the location and capacity at the facility receiving the waste. Please see Appendix A table 1b for further tonnage data.
- 2.1.3. The Contract is operating effectively. There were no major operational or performance issues, no formal complaints were reported, and there were no KPI failures reported under Contract 1.

2.2. Contract 2: Management of the Household Reuse and Recycling Centres (Veolia (ES) (UK) Ltd)

- 2.2.1.** Contract Management: the scope of the HRRC services can be summarised in three parts: the general management of the sites including staffing, plant, equipment, and site layouts; the transportation of materials; and the recycling, treatment, and/or disposal of waste collected at the HRRC sites (excluding green and residual waste).
- 2.2.2.** HRRC Site Reconfigurations: upgrades have been completed at all sites. SLWP is also in discussions with Veolia with regard to further improvements at the Villiers Road and Factory lane sites following ongoing reviews, and so further work may take place at these sites in due course.
- 2.2.3.** The contract specification focuses on three key performance categories; site user experience, health and safety, and material recycling.
- 2.2.4.** Site user experience: Veolia started customer satisfaction surveys in July 2016 to test site user experience. The real time data for the customer satisfaction surveys can be accessed on line by SLWP so we have full transparency. Customer satisfaction questionnaires are undertaken for two weeks at the six sites in turn for each round, table 2a of Appendix A details the dates for each round. Table 2b summarises the top 8 general comments made by customers at the end of the questionnaire.
- 2.2.5.** The Contract requires customer satisfaction levels of 80% and above at each of the sites. The key questions are detailed in tables 2c, d, e and f of Appendix A. Round 7 surveys were completed in February, March and April, round 8 from May to July, and round 9 during August, September and October. In all three rounds over 95% of customers were satisfied with the cleanliness of sites, helpfulness of staff, and the site signage. In regard to queuing, round 8 saw an increase in waiting times, with 20% of customers surveyed having to wait more than 5 minutes to access the sites. However, May was exceptionally busy and round 9 has improved with 85% of responses reporting less than 5 minutes queuing time. All results have remained above the contract target.
- 2.2.6.** Recycling Performance: Table 3a of Appendix A details the recycling performance by site, by month, and a year to date average – please note the year to date average is based on the raw tonnage data, not an average of the recycling performance per month. For the reporting period, April to September, Kimpton and Garth Road have not made the 70% contract target, this is largely due to a significant drop in green waste tonnes. Kimpton have seen a 17% drop and Garth Road a 7% drop in green waste compared to last year, and Garth Road saw a 6% spike in residual waste in September. The Croydon sites combined and the Kingston Villiers Road site are currently achieving 70% recycling.
- 2.2.7.** Table 3b in Appendix A uses data specifically from the reporting period April to September from the last three years in order to compare performance year to date. The blue bar shows the recycling performance for the current year to date and the orange bar shows recycling performance at the same time last year. The green dotted line and the text

in this graph show last years end of year recycling performance for each site.

All sites are down on their performance last year. Kimpton has seen a positive drop in residual waste, and a drop in total site tonnage, this improvement is however outweighed in part by the significant drop in green waste at the site. Villiers, Factory and Fishers have all achieved a reduction in residual waste and total site tonnage, but this is again outweighed in part by low green waste tonnes.

Year to date, total Green waste tonnes collected at the kerbisde and the HRRCs combined has dropped in Croydon, Sutton and Merton, assumed to be a result of the dry summer.

Generally, across all sites, the contractor is struggling to meet increasingly stringent quality requirements for recyclates which has an impact on recycling rates, but work is ongoing to improve the marketability of materials, for example rigid plastics. A 'van and large vehicle' pilot scheme will be trialed at Kimpton and Villiers; this will aim to reduce any improper use of the sites by suspected traders.

Contract 3 – Materials Recycling Services, Composting, and additional treatment services (Viridor Waste Management Limited)

- 2.2.8.** Green waste is delivered to the Viridor Beddington facility where it is bulked and hauled off-site for treatment in the following facilities: KPS Isfield and Pease Pottage, Woodhorn Runcton and Tangmere, Tamar Beddingham and Swanley, and Birch Airfield.
- 2.2.9.** The green waste is processed in order to produce a BSI PAS100 compost product. Green waste tonnage data for quarter 2 by borough can be found in Appendix A table 4a. Year to date, total Green waste tonnes collected at the kerbside and the HRRC combined has dropped in Croydon, Sutton and Merton, assumed to be a result of the dry summer.
- 2.2.10.** Food waste is delivered to either the Beddington facility or the Villiers Road Transfer Station facility. From both sites the food is transferred by Viridor to the Agrivert Trumps Farm Anaerobic Digestion (AD) facility located in Surrey. The Agrivert facility produces a BSI PAS 110 compost product. There are no performance issues with this element of the Contract 3 service. Appendix A table 4b contains further food waste information.
- 2.2.11.** A large proportion of the recyclates collected at the kerbside are now process under the SLWP collections contract. Comingled recyclates that are still handled under contract 3 are delivered to the Viridor Beddington facility and then transferred to the Viridor Materials Recycling Facility (MRF) located in Crayford. Contamination remains an issue and work is on-going at each of the boroughs to manage and reduce contamination and bring the material back within the specification. Please refer to Appendix A table 4c.

2.2.12. The twin stream recyclates collected by RBK are delivered to the Villiers Road Waste Transfer Station under Contract 1 and transferred by Viridor to the RBK recycling material processing contract with Veolia.

3. PHASE B UPDATE

3.1. Background

3.1.1. Viridor South London Limited ('Viridor') was formally awarded a contract for the treatment and disposal of residual waste in November 2012. The Contract involves Viridor designing, building and operating an Energy Recovery Facility (ERF) which will remain in its ownership and through which it will dispose of municipal residual waste arising in the South London Waste Partnership area.

3.1.2. Full planning consent was granted for the Construction of the ERF in March 2014, the Judicial Review concluded on the 28th April 2015, following which Viridor confirmed that Satisfactory Planning, free from legal challenge, was achieved on the 1st June 2015.

3.1.3. Financial close took place on 9th June 2015, at which point the Sterling Euro exchange rate for the construction capital was agreed and fixed, in addition, the construction indexation was also fixed. Following the agreement of the variable rates detailed above, an updated base case Financial Model was agreed by all parties and the model was locked. Completion of the financial close stage provided a revised and more beneficial ERF gate fee for the Partnership.

3.2. Construction Phase

3.2.1. Notice to Proceed (NTP) was issued by Viridor to their engineering, procurement and construction (EPC) contractors on the 1st July 2015.

3.2.2. The EPC contract was a joint venture between CNIM, the technology providers, and Lagan, the projects civil engineers. In spring of 2018 Lagan went into administration and so CNIM have assumed both of the EPC roles.

3.2.3. The key developments in relation to the Phase B ERF construction are below:

- The plant was independently checked, verified and signed-off prior to commissioning operations
- The plant started to receive waste during July 2018
- The turbine is now operational and generating electricity, with the successful export of electricity to the main grid being achieved in November 2018
- Before the ERF moves out of the commissioning stage there are a series of 'Take Over Tests' which will ensure the plant operates to the specification required in the EPC Contract. These tests are overseen and signed off by our jointly appointed Independent Certifier (IC) and are due to take place in November and December 2018.

- Once the EPC contractor has successfully completed these tests the ERF will be fully operational.
- In November, members of the SLWP Joint Waste Committee met with the Environment Agency to learn more about their work and discuss emissions monitoring for the ERF. A briefing on this is attached as Appendix B to this paper for information.

4. RECOMMENDATIONS

4.1. It is recommended that the Joint Waste Committee:

- a) Note the contents of this report, and comment on any aspects of the performance of the Partnership's Phase A & B contracts.

5. IMPACTS AND IMPLICATIONS

Legal

5.1. There are no legal considerations arising directly out of the recommendation in this report

Finance

5.2. There are no financial considerations arising directly out of the recommendation in this report

6. Appendices

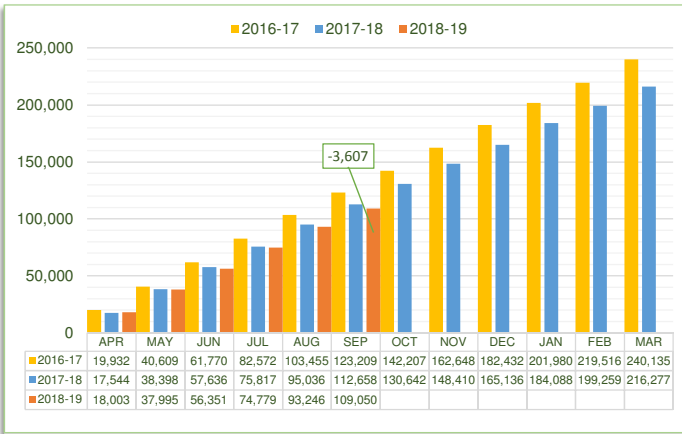
6.1. Appendix A provides data on the performance of the Phase A contracts for the reporting period 1st April 2018 to the 31st September 2018.

6.2. Appendix B provides a summary of the recent Joint Waste Committee meeting with the Environment Agency.

SECTION 1: CONTRACT 1 - RESIDUAL WASTE DISPOSAL

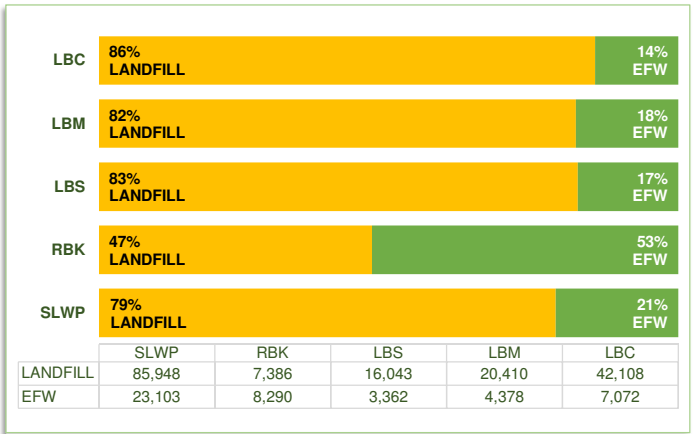
1a - TOTAL RESIDUAL WASTE GROWTH

CULMULATIVE RESIDUAL WASTE - CURRENT YEAR AGAINST 2 PREVIOUS YEARS



1b - DIVERSION FROM LANDFILL

TOTAL TONNES AND % OF WASTE SENT TO ENERGY RECOVERY



SECTION 2: HRRC CUSTOMER SATISFACTION SURVEYS

2a: SURVEY RESPONSES

SURVEY DATES AND NUMBER OF RESPONSES (ALL SITES)

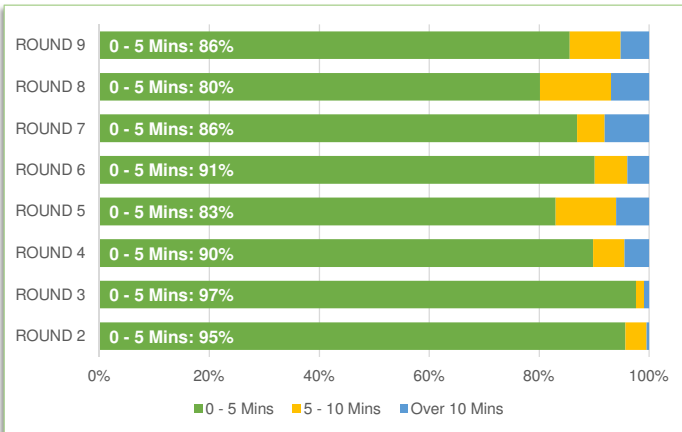
YEAR	ROUND	START DATE	END DATE	TOTAL RESPONSES
YEAR 1	ROUND 2	NOV'16	JAN'17	2649
	ROUND 3	FEB'17	APR'17	1916
	ROUND 4	MAY'17	JUL'17	1555
YEAR 2	ROUND 5	AUG'17	OCT'17	1361
	ROUND 6	NOV'17	JAN'18	1464
	ROUND 7	FEB'18	APR'18	1310
	ROUND 8	MAY'18	JUL'18	995
YEAR 3	ROUND 9	AUG'18	OCT'18	831

2b: CUSTOMER FEEDBACK COMMENTS

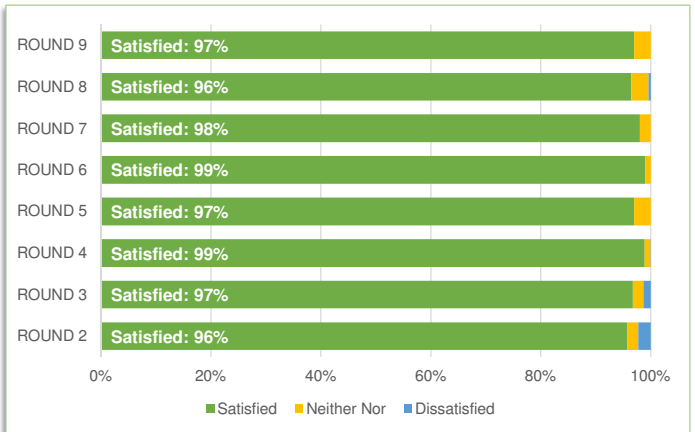
SUMMARY OF MOST COMMON COMMENTS MADE BY RESPONDENTS

RANK	COMMENT	COUNT
1	Staff are helpful	1401
2	Stairs are too steep	843
3	Site has improved	375
4	Site is well organised	339
5	Extend opening hours	162
6	Site signage could be improved	147
7	Site is clean and tidy	132
8	Parking could be improved	188

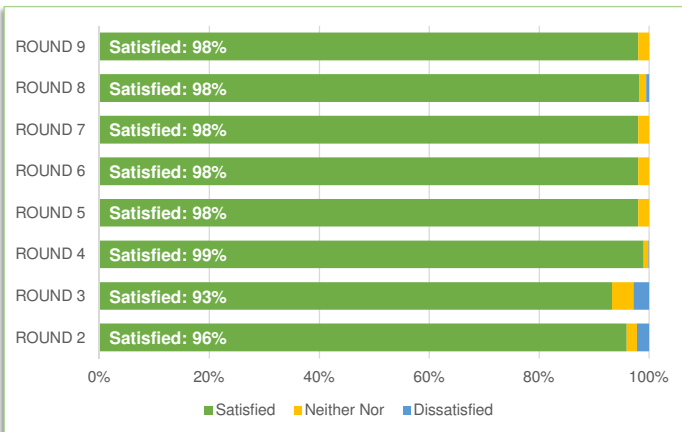
2c: HOW LONG DID YOU QUEUE TO ENTER THE SITE?



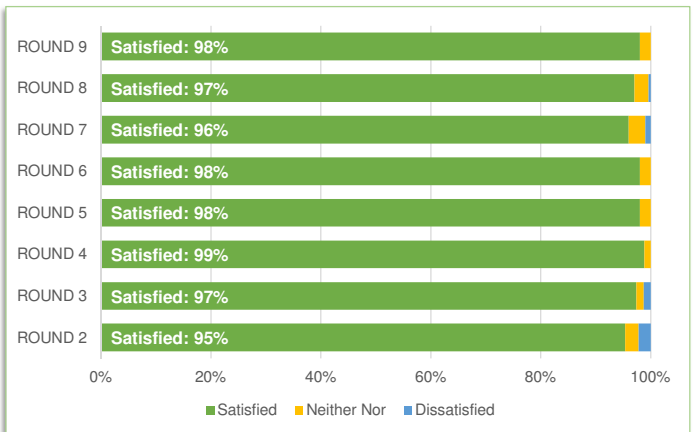
2d: HOW SATISFIED ARE YOU WITH THE CLEANLINESS OF THE SITE?



2e: HOW SATISFIED ARE YOU WITH THE SITE SIGNAGE?



2f: HOW SATISFIED ARE YOU WITH THE HELPFULNESS OF STAFF?



SECTION 3: HRRC RECYCLING PERFORMANCE

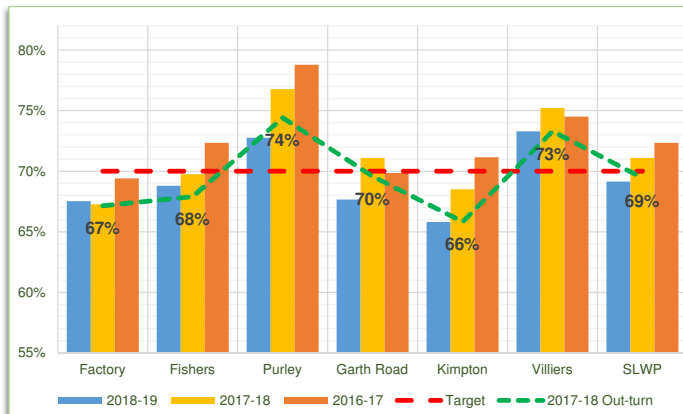
3a: HRRC RECYCLING PERFORMANCE

MONTHLY PERFORMANCE FOR EACH SITE AND SLWP AVERAGE

	FACTORY LANE	FISHERS FARM	PURLEY OAKS	GARTH ROAD	KIMPTON PARK WAY	VILLIERS ROAD	SLWP
APR	67%	70%	73%	70%	65%	74%	69%
MAY	73%	71%	76%	70%	69%	75%	72%
JUN	71%	73%	78%	71%	70%	75%	73%
JUL	63%	67%	68%	63%	62%	73%	66%
AUG	64%	66%	67%	65%	62%	71%	66%
SEP	65%	65%	74%	67%	66%	72%	68%
OCT	-	-	-	-	-	-	-
NOV	-	-	-	-	-	-	-
DEC	-	-	-	-	-	-	-
JAN	-	-	-	-	-	-	-
FEB	-	-	-	-	-	-	-
MAR	-	-	-	-	-	-	-
YTD	68%	69%	73%	68%	66%	73%	69%

3b: YEAR TO DATE RECYCLING PERFORMANCE

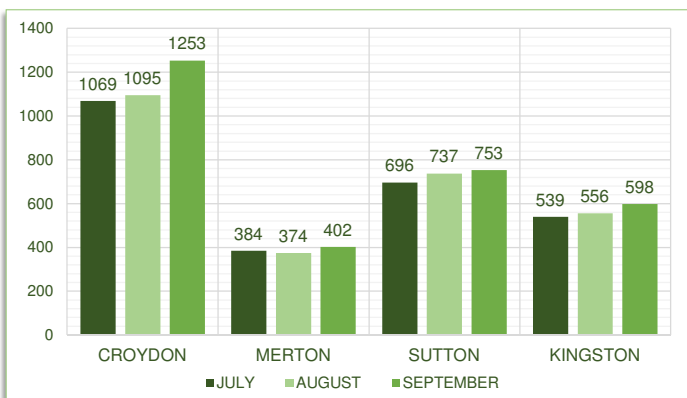
PERFORMANCE COMPARED TO LAST 2 YEARS



SECTION 4: CONTRACT 3 TONNAGE DATA

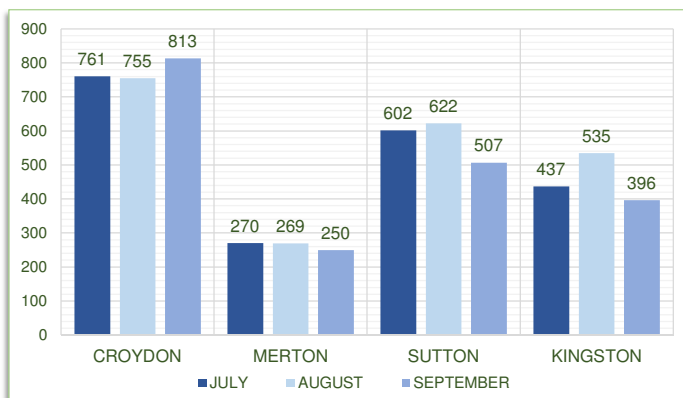
4a: GREEN WASTE TONNES BY BOROUGH

QUARTER 2 2018-19 (JULY - SEPTEMBER)



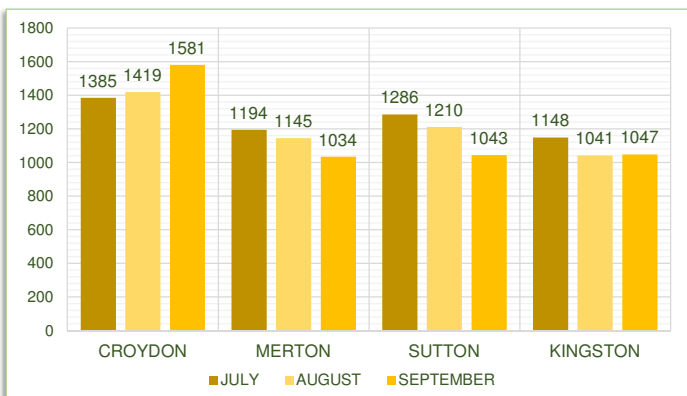
4b: FOOD WASTE TONNES BY BOROUGH

QUARTER 2 2018-19 (JULY - SEPTEMBER)



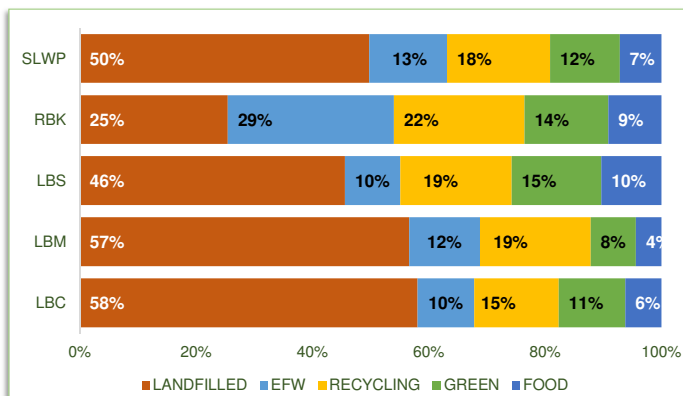
4c: RECYCLING TONNES BY BOROUGH

QUARTER 2 2018-19 (JULY - SEPTEMBER)



4d: WASTE ARISING BY BOROUGH

INDIVIDUAL WASTE STREAMS AS % OF TOTAL WASTE (APRIL - SEPTEMBER)



Beddington Energy Recovery Facility

Emissions monitoring and the role of the Environment Agency

On 7th November 2018, Members of the South London Waste Partnership Joint Committee attended a briefing session at the Beddington Energy Recovery Facility with Louise McGoochan, Environment Agency Regulatory Officer.

The session was designed to provide Members with an opportunity to learn more about how emissions from Beddington ERF are controlled, monitored and regulated and how the Environment Agency ensures that facilities like the Beddington ERF operate in accordance with their Environmental Permits.

This Briefing Note provides a record of the key topics discussed, questions asked and answers provided.

Environmental Permits

- Louise McGoochan, the Regulatory Officer from the Environment Agency (EA), explained that she is responsible for regulating the Beddington ERF as part of a wider team of specialists.
- Louise outlined the regulatory process, including permitting arrangements. She explained that ERFs are regulated under the Environmental Permitting (England and Wales) Regulations 2016.
- An ERF such as Beddington needs an Environmental Permit in order to be able to operate. Permits ensure that the facility will not cause significant pollution or harm to human health. The key way this is achieved is by ensuring that the facility operates within its emissions limits.
- The list of conditions in the permit, as well as how the permit acts to implement the requirement of the environmental permitting regulations, was outlined for Members.
- It was noted that the Environment Agency is responsible for regulating emissions to land and water on site - in addition to the air, which is the primary focus at the Beddington ERF.
- The process followed by the Environment Agency when issuing a permit for a facility of this type was outlined for Members - including that the EA has the power to refuse, suspend and revoke permits in the event of problems.
- It was noted that the permit issued by the EA also addresses the efficient use of materials, including water and energy - as well as any noise or odour emanating from the site. The EA has a 24 hour hotline, on which residents can register complaints regarding these issues.
- Louise explained that residents are also able to log complaints via the Viridor control room in addition to the EA. When complaints are made to Viridor in relation to noise

or odour an investigation is launched and a report produced. This report is passed to the EA for verification.

Commissioning

- Louise explained that during the commissioning process, Viridor need to demonstrate that the conditions of the Environmental Permit can be met on an ongoing basis.
- The Environment Agency attends site during this period to monitor the testing of the facility and quality assurance tests of the emissions monitoring equipment.

Emissions monitoring

- Louise explained that there are two types of emissions monitoring: **continuous and periodic**.
- **Continuous Emissions Monitoring** (CEMs) is where specialist equipment takes samples of the gasses every 10 seconds from the flue stacks of the facility.
- Emissions from the Beddington ERF that will be monitored in this way include: Oxides of Nitrogen, Sulphur Dioxide, Carbon Monoxide, TOCs, Hydrogen Chloride, Dust/Particulates and Ammonia.
- The Environmental permit sets limits (based on half hourly and daily averages) for each type of emission.
- Members were shown an example of an Environment Agency CEMs report.
- The permit requires the operator (Viridor) to submit CEMs reports on a quarterly basis to the Environment Agency, no later than one month after the end of the reporting period.
- **Question:** How quickly does the EA find out if the emissions limits have been breached?
- **Answer:** If a daily or half hourly average emissions limit is breached, then Viridor is required under the permit to notify the Environment Agency within 24 hours. If an operator fails to report within that time frame, then that is a breach of the permit.
- **Question:** It is vital that Environment Agency is seen as an independent, trusted voice in relation to emissions monitoring. Residents shouldn't have to take Viridor's word for it. What does the EA do to make sure the data being reported by Viridor is accurate?
- **Answer:** The EA undertakes a multi stage quality assurance process for emissions monitoring equipment. Firstly, in order to meet the requirements of the Industrial Emissions Directive, CEMs must meet certain performance requirements evaluated under the Environment Agency's Monitoring Certification Scheme (MCERTS). This is known as 'QAL1'. The second level of quality assurance, known as 'QAL2', calibrates the instruments: An independent test house undertakes this calibration every five years. In addition, each year an Annual Surveillance Test is undertaken to ensure that the calibration function and variability remain as previously determined. Finally 'QAL3' requires the operator to regularly measure the drift and precision of the CEM using a specified gas of known composition.
- In addition to CEMS, **Periodic Monitoring** of emissions is also carried out by an independent test house. Specialist equipment is brought to the site to measure emissions such as cadmium and thallium. The results are submitted to the Environment Agency.

- Periodic monitoring is conducted every three months for the 1st year of operation, and then bi-annually.

Waste acceptance

- As well as emissions monitoring, the Environment Agency undertakes waste acceptance audits to monitor the types of material entering the facility. This process aims to assess how Viridor respond to incorrect material entering the facility.
- Viridor themselves take steps to prevent incorrect material - including issuing information leaflets and visiting waste transfer stations to check the arrangements in place for segregating material. Viridor also undertake random inspections of loads entering the facility - including opening up bags to check what is inside.

Ash monitoring

- The Environmental Permit requires ash from the facility to be monitored.
- There are two types of ash produced by the Beddington ERF:
 - ACPR - a mixture of finer particles from the boiler plus lime and activated carbon
 - IBA - a mixture of heavy inert fractions and metal items from the grate
- This ash is tested for organic content to ensure waste is being burnt properly and the correct material is being treated.

Community Engagement

- It was noted that all the information submitted to the Environment Agency by the operator (including CEMs) is available upon request.
- **Question:** It is important that local people are able to access the CEMs information easily and in an accessible way. What will be done to ensure this happens?
- **Answer:** In addition to providing the EA with CEMs data on a quarterly basis, as required by the permit, Viridor will also make the data available online every two weeks. The data will be presented in the same format as it is provided to the EA, to ensure local residents have confidence in what they are seeing.
- **Question:** The reports submitted to the EA are not that easy to understand. How will we help lay people make sense of what they're looking at?
- **Answer:** The reports available online will be accompanied by a commentary and supporting information to ensure the data is accessible and easily understandable.
- **Question:** in addition to making CEMs data available and running the 24 hour hotline, what other ways does the EA work with local communities, in particular if any concerns are raised about the operation of the facility?
- **Answer:** Louise explained that she attends the quarterly Beddington Community Liaison Group meetings, where members of the local community can raise any concerns. The EA can also be invited to attend other community and council committee meetings.
- It was agreed that the information provided by Louise needs to be incorporated into the Beddington ERF Virtual Visitor Centre and on the SLWP website so that local residents are aware of the role that the EA plays in ensuring the Beddington ERF operates safely and within the limits set in its environmental permit.

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Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: Tuesday 04 December 2018

Report of: South London Waste Partnership Management Group

Author(s):
Michael Mackie, Finance Lead

Chair of the Meeting:
Cllr M Brunt

Report title: SOUTH LONDON WASTE PARTNERSHIP BUDGET UPDATE MONTH 8 2018/19

Summary This paper provides an update on the Partnership's budget position for month 7 (October) of the financial year and the projected outturn for the 2018/19 financial year.
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Recommendations To note the content of this report.

Background Documents and Previous Decisions Previous budget reports.
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1. Background

- 1.1 The Partnership sets its budget in December for the forthcoming financial year.
- 1.2 The budget is monitored by Management Group every month to allow the budgets to be flexed where appropriate in order to respond to any budget pressures.

2. Financial Position 2018/19

- 2.1 The table below refers to the Partnership's budget position for its Strategic Management activities for month 7 (October) of the 2018/19 financial year. It relates to expenditure in the following areas; procurement, project management, administration, contract management and communications.

Item	Approved Budget £	Actuals £	Anticipated Outturn £	Variance £
<i>Internal and External Advisors</i>	175,000	1,472	175,000	0
<i>Project & Contract Management</i>	500,000	276,377	500,000	0
<i>Document and Data Management</i>	24,000	22,702	24,000	0
<i>Communications</i>	25,000	6,820	25,000	0
TOTAL	724,000	307,371	724,000	0
COST PER BOROUGH	181,000	76,842	181,000	(0)

2.2 The Partnership's budget for Strategic Management activities at month 7 continues to forecasts that spend will be as per budget, therefore there are no variations to report

3. Recommendations:

3.1 To note the content of this report.

4. Impacts and Implications:

Finance

4.1 Contained within report.



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: Tuesday 4 December 2018

Report of: South London Waste Partnership Management Group

Author(s):
Michael Mackie (Finance Lead) & Annie Baker (Strategic Partnership Manager)

Chair of the Meeting:
Cllr M Brunt

Report title:
SOUTH LONDON WASTE PARTNERSHIP DRAFT BUDGET FOR 2019/20

Summary

This paper provides the final budget for the Partnership for 2019/20 for its core activities.

Recommendation

To agree the Final proposed budget for the core activities of the Partnership as set out in 2.1.

Background Documents and Previous Decisions

Previous budget reports.

1. Background

- 1.1. The Partnership is required to produce a draft budget for consideration by the Joint Waste Committee by 31st October each year. In accordance with the Inter Authority Agreement (IAA) the agreed draft budget is then subjected to consideration by the individual boroughs before a finalised budget is taken to the Joint Waste Committee for approval. The IAA sets out that the final budget must be approved by 31st December each year.

2. Issues

- 2.1. The draft budget for Core Activities was agreed at the Joint Waste Committee on 11 September 2018, subject to consultation of the draft budget with boroughs, and the final budget being brought back to this committee. The

table below provide detail of the final proposed budget for 2019/20 and includes the approved 2018/19 budget for comparison purposes.

Core Activities

Item	2018/19 Approved Budget £	2019/20 Draft Budget £	2019/20 Final Budget £
<i>Internal & External Advisors and Accounting</i>	175,000	127,500	96,500
<i>SLWP Staff Resources</i>	500,000	598,700	598,700
<i>Document and Data Management</i>	24,000	24,500	24,500
<i>Communications</i>	25,000	65,500	65,500
TOTAL	724,000	816,200	785,200
COST PER BOROUGH	181,000	204,050	196,300

- 2.2. The increase over 2018/19 is £61,200. This is a result of survey work due to be undertaken in 2019/20 (last completed in 2016) and also provides for pay increases in line with borough pay provision and inflation.
- 2.3. The Internal & External Advisors and Accounting budget allows the Partnership to engage external and internal advisors to provide expert legal, financial and technical advice in respect of all the partnerships contracts (£46k reduced from £125k in 2018/19 which includes the removal of the one-off resource provided for in 2018/19). This budget line also includes costs from Kingston for providing finance activities for managing Phase A transactions (£25.5k), and for Croydon providing finance activities for Phase B, the HRRC and the Environmental Services contract transactions (£25.5k).
- 2.4. The SLWP Staff Resources budget contains provision for eight posts. The budget for 18/19 was based on estimated salary figures for the new posts that were approved in that year and the 19/20 budget is based on the actual grades.
1. Strategic Partnership Manager
 2. Contract Manager (Phase A and B)
 3. Project Support Officer
 4. Contract Data Officer x 2
 5. Communications officer

6. Contract Manager (Phase C - Lot 1)

7. Contract compliance officer

8. Waste Strategy Manager (new post) - currently being considered by boroughs and the role has been constructed to enable us to further reduce our reliance on external advice. This post therefore leads to an increase in management budget and a reduction in advisor budget.

2.5. Document and Data Management provides data storage for the Partnership's data room to allow the sharing of documents across the Partnership and for storage of project documentation in an online library which is available on-licence to authorised stakeholders.

2.6. The communications budget of £65.5k is for planning and delivering communications activities and includes an additional budget of £40k to carry out a residents' survey during 2019/20. This would be the fourth such survey carried out by the Partnership. The cost is not included in the budget every year because each survey is completed two or more years apart, so this year this cost shows as an increase when compared to the previous year's budget.

3. Recommendations

3.1. To agree the proposed final budget for the core activities of the Partnership as set out in 2.1.

4. Impacts and Implications

Finance

4.1 Contained within report.

Legal

4.2 Section 9 of the Inter Authority Agreement sets out the budget setting process for the Joint Waste Committee. This is referred to within the body of the report

5 Appendices

5.1 None

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SOUTH LONDON WASTE PARTNERSHIP

Report to: South London Waste Partnership Joint Committee

Date: 4 December 2018

Report of: South London Waste Partnership Management Group

Author(s):

John Haynes (South London Waste Partnership Communications Advisor)

Chair of the Meeting:

Councillor Mike Brunt, Chair of the South London Waste Partnership Joint Committee

Report Title:

**Communications and Engagement
South London Waste Partnership - Phase A and Phase B contracts**

Summary

This paper provides an update to members of the South London Waste Partnership Joint Committee on communications and stakeholder engagement activities relating to the Partnership's Phase A (transport & residual waste management, HRRC services and marketing of recyclates) and Phase B (residual waste treatment) contracts.

This report focuses on activity that has taken place between September and November 2018.

Recommendations

The Committee is asked to note the contents of this report and comment on any aspects of communications and engagement activities relating to the Phase A and Phase B contracts.

1. 'PLASTIC PLANET' CAMPAIGN

1.1 The 'Plastic Planet' public awareness campaign ran from 3 September to 5 November 2018. It used targeted paid-for social media advertising to:

- Highlight the fact that 79% of the plastic waste ever created is still in the environment – encouraging residents to reduce their use of single-use plastics and to recycle as much of their unavoidable plastic waste as possible.

- Utilise a series of short (15-second), eye-catching videos created by WRAP, focusing on the effects that plastic waste has on wildlife (sea life in particular) and the environment.
 - Be delivered via Facebook platforms to residents who live in the four SLWP boroughs (16-34 year olds in particular).
- 1.2 Total advertising spend on the Plastic Planet campaign was £5,448 (plus £2,050 agency costs). The campaign delivered the following results:
- **Reach = 177,876** (number of different people in the SLWP region who saw the campaign)
 - **Impressions = 932,905** (number of times one of the Plastic Planet videos was 'served' in someone's Facebook timeline)
 - **Click throughs to the SLWP website = 1,194**
 - **3 second views of the videos = 366,100**
 - **10 second views of the videos = 141,672**
 - **Cost per 10 second view = 4p** (*anything under 10p per 10 second view is widely considered in the industry to have performed well*)
 - **10 second views of the videos by borough:**
 - Sutton = 27,371
 - Croydon = 31,302
 - Merton = 50,417
 - Kingston = 32,582
- 1.3 The campaign performed very well, with a cost per 10-second view of just 4p and 1,200 click-throughs to supporting information on the SLWP website.
- 1.4 Engagement with the campaign was particularly strong in Merton - most likely as a result of the campaign going live at the same time as Merton introduced significant changes to the way recycling and rubbish is collected from households.
- 1.5 Given the success of this campaign, it is recommended that targeted Facebook video campaigns are used in the future as a cost-effective way of reaching a key target audience for the SLWP (residents aged 16-34 years).

2. 'DESTINATION: RECYCLING' CAMPAIGN

- 2.1 The four SLWP boroughs are making good progress in improving their recycling rates. This is being achieved through a combination of education campaigns and changes to collection services.
- 2.2 If recycling rates are to continue to rise it is vital that residents have faith that the SLWP is handling their recycling and waste materials responsibly. Trust is key.
- 2.3 Historically, there has been widespread cynicism amongst the public

around the country that not everything they sort out for recycling is actually recycled. This view is periodically reinforced by news reports of recycling being sent overseas and disposed of by rogue operators. This sows a seed of doubt in the minds of local people and inevitably has an impact on the amount of effort some are willing to put into sorting their materials prior to collection.

2.4 In 2010, independent social research carried out on behalf of the SLWP found that 31% of residents had 'serious concerns' that their council does not recycle everything it could. The good news is that trust has been improving in recent years. In 2012 only 27% had 'serious concerns' that their council does not recycle everything it could, and this fell further to 19% in 2015. It is vital that this trend of improving levels of trust continues.

2.5 Stated objectives of the SLWP Communications Strategy are to:

- Continue to reassure residents about where their recycling is taken and what it is turned in to.
- Be specific, wherever possible, about the destination of recyclable materials - giving the message authenticity and building trust.
- Reduce the proportion of residents who have 'serious concerns' that not everything they sort of recycling is actually recycled from 19% to 15%.

2.2 To help achieve these objectives, the SLWP Communications Advisor has recommended to the SLWP boroughs that existing funds in the 2018/19 SLWP communications budget are used to commission a specialist film production company to produce a short film (no more than 5 minutes) that tells the story of what happens to recycling and waste after its been collected from the doorstep.

2.3 It is also recommended that 10-second 'trailers' are produced for the short film. These trailers can be used as the basis of a targeted 'Destination: Recycling' Facebook campaign in 2019/20, driving traffic to the short film (following the success of Plastic Planet – see Section 1).

2.4 Five specialist film production companies have been sent a detailed Brief and have been invited to submit proposals. The following indicative timetable has been set:

- December 2018 - evaluation of proposals and awards of contract
- January 2019 - mobilisation and planning
- February 2019 - filming and production
- March 2019 - launch of short film
- April 2019 - launch of film trailers via targeted social media campaign

3. PHASE A BACKGROUND

- 3.1 The Phase A contracts encompass transport & residual waste management, HRRC services and marketing of recyclates.
- 3.2 From a communications and stakeholder engagement perspective, the elements of the Phase A contracts that are of most significance are:
- the management of the six Household Reuse, and Recycling Centres (HRRCs), and
 - the landfill operations at Beddington.

4. HOUSEHOLD REUSE AND RECYCLING CENTRES (HRRCs)

- 4.1 This contract is operated by Veolia on behalf of the Partnership.
- 4.2 A trial of a new HRRC scheme for vans and large vehicles is due to start at Villiers Road (Kingston) and Kimpton Park Way (Sutton) in December 2018. Under the pilot scheme, people visiting the two HRRC sites in qualifying vehicles (van, pick-up truck, minibus (with 10 seats or more), a vehicle with panels instead of rear windows or vehicles with rear seats permanently removed) will need to register the day before via an online form.
- 4.3 The aim of the new scheme is to prevent the illegal use of the sites by rogue traders. This will save local taxpayers money and shorten the queue times for genuine site users.
- 4.4 The SLWP Communications Advisor is providing Veolia, Kingston and Sutton with communications support. Key communications materials developed include:
- Large posters for displaying on A-frames at the site entrances
 - Leaflets for site staff to hand out to site users in larger vehicles
 - Press release
 - Social media posts
 - Copy for borough websites
- 4.5 Key dates for the introduction of the scheme are:
- Monday 19 November: Press release, social media and posters/leaflets on site for two weeks
 - Monday 3 December: Soft launch for 4 weeks (qualifying vehicles that arrive without pre-registering will complete the Google Form on site for their 1st visit)
 - Monday 31 December (Start of week 5) - qualifying vehicles turned away if they have not pre-registered.

5. BEDDINGTON LANDFILL OPERATIONS

- 5.1 This contract is operated by Viridor on behalf of the Partnership.

- 5.2 The focus of communications and engagement activities has been two-fold:
- Educating local residents and key stakeholders about the landfill operations at Beddington – i.e. how it is providing vital waste disposal capacity for hundreds of thousands of local households and businesses and how the site is being managed in order to minimise any negative environmental impacts;
 - Providing information on how the 120-hectare Beddington Farmlands site (which incorporates the landfill) is being restored into a rich patchwork of habitats for wildlife with public access.
- 5.3 There are no significant communications and engagement updates since the last Committee meeting in September 2018.

6. PHASE B BACKGROUND

- 6.1 The Phase B contract (residual waste treatment) was awarded to Viridor in 2009. In order to fulfill the contract, Viridor are constructing a £205m state-of-the-art Energy Recovery Facility in Beddington that will become operational in late 2018. Household waste from the four Partner boroughs that has not been sorted by residents for recycling will be treated at the facility and turned into electricity.
- 6.2 The SLWP Communications Advisor continues to work closely with Viridor to:
- Ensure Viridor are meeting their contractual requirements with regards to communications and stakeholder engagement around the construction of the Beddington ERF
 - Ensure local people understand why it is we need an ERF and provide reassurance around the safety of modern, well-run facilities such as this
 - Ensure the Partnership understands the views of local people with regards to waste treatment and ERF technologies in particular.

7. BEDDINGTON ERF COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT

- 7.1 A visit to the Beddington ERF by Members of the Joint Committee (accompanied by senior officers from the boroughs) took place on 7 November 2018.
- 7.2 The visit included a presentation by Viridor, a tour of the ERF construction site and a presentation and 'Question & Answer' session with Louise McGoochan, Regulatory Officer at the Environment Agency (who has responsibility for monitoring the Beddington site). A Briefing Note of the Q&A session with the Environment Agency Officer can be found appended to agenda item 5).

- 7.3 The Beddington ERF is nearing completion and is currently in its commissioning phase – when each component and process is tested to ensure it is operating correctly and within the strict emissions limits.
- 7.4 With the ERF due to become operational soon, attention is now focused on how the local community and other stakeholders will be engaged with once commissioning is complete and the ERF is treating all the Partnership’s residual waste.
- 7.5 The SLWP continues to work closely with Viridor to develop the ERF visitor and community engagement offering (Members were provided with a detailed update at the September 2018 meeting of this Committee). This will include:
- An on-site Education Centre
 - Guided tours of the facility
 - A Virtual Visitor Centre (web-based)
 - Publication of continuous emissions monitoring data
 - Schools engagement programme
 - Community newsletter
 - Community Liaison Group meetings

8. IMPACTS AND IMPLICATIONS

Legal

- 8.1 None

Finance

- 8.2 The South London Waste Partnership’s Communications Advisor post is funded through the core activities budget.
- 8.3 A £25,000 Communications Budget is available to support communications and engagement activities.

9. RECOMMENDATIONS

- 9.1 The Committee is asked to note the contents of this report and comment on any aspects of communications and engagement activities relating to the Phase A and Phase B contracts



Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: December 2018

Report of: SLWP Management Group

Author(s): Annie Baker, Strategic Partnership Manager

Chair of the Meeting: Councillor Brunt, Chair of SLWP Joint Waste Committee

Report title:

Risk Report

Summary:

This report summarises key risk areas which are facing the partnership boroughs in relation to the waste disposal functions of the Joint Waste Committee.

Recommendations:

Joint Waste Committee is asked to note the contents of this report.

Background Documents:

Confidential risk register is held by the Strategic Partnership Manager, Annie Baker.

1. BACKGROUND

- 1.1.** This report summarises key risk areas for the waste management contracts overseen by the Joint Waste Committee, based on the South London Waste Partnership team's risk register. Previously a full register has been presented to the committee, this report summarises the key risks that should be noted at committee level. The full risk register is considered at the SLWP's Management Group and Strategic Steering Group.

2. KEY RISK AREAS

- 2.1.** Areas have been included in this report where they are considered strategically important, for example because they are high scoring in terms of impact and/or likelihood, or have changed in score.

2.2. Recycling materials market changes

Following significant changes to global recycling material markets over the last year (for example China's changed import requirements), the value of some recycling materials has decreased significantly. This has some impact on borough budgets (as some of our material generates income depending on the recycling's sale value) and also has an impact on our contractors as recycling income is built into the financial models of several of our waste management contracts. The impact of a worsening level of income for recycling will be managed through budget and contract management processes.

As a consequence of the market changes, reprocessors are becoming increasingly strict on the level of contamination they will accept in the recycling material. Material which is too contaminated requires further sorting if any of the material is to be recycled. Extra sorting increases the reprocessing costs for recycling and so some impact on budgets is expected, as above.

Action currently undertaken to protect the quality of our recycling:

- An increasingly harmonised approach to recycling across the SLWP area means that messages about what to recycle can be simple and effective across our whole region. All boroughs now follow broadly the same recycling regime.
- Material which doesn't meet the contamination thresholds is being sent to specialist sorting facilities where the recyclable material is extracted.
- The poorest quality material we collect typically comes from communal collection containers where it is difficult to identify who might be putting the wrong material in the wrong bin, which can make communications work hard to target; we're working with organisations and networks to look at what we can learn from others and what good practice we can share in this area.

- The communal containers are typically collected on separate collection rounds which protects all the other recycling material we collect from unnecessary contamination.
 - We're closely monitoring the quality of the materials being collected for recycling and the processes being followed to manage contamination.
- Further planned activity to reduce contamination:
- We're looking at how we can best use and target our communications activities to further reduce contamination. This will form a part of our next communications plan.

2.3. Impact of recycling value changes on our contracts

Financial issues within contracts can have significant impacts on contract performance, likelihood of contract disputes and ultimately contracts cannot operate unless they are financially sustainable. Pressures such as the current global recycling market must be carefully considered when we formulate our approach to procurement of contracts and services. The changes and unpredictability of the recycling markets, which affects all our contracts, mean that this is a key focus for us at the present time

3. RECOMMENDATIONS

- 3.1.** It is recommended that the Joint Waste Committee note the contents of this report.

4. IMPACTS AND IMPLICATIONS

4.1. Legal

There are no legal considerations arising directly from the recommendation in this report

4.2. Finance

There are no financial considerations arising directly from the recommendation in this report

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